

Welcome to Information Day!

The Greenbelt Labor Day Festival's **Information Day** will be on Saturday, August 31, 2019, from 10am-4pm in Old Greenbelt's historic Roosevelt Center.

Information Day is an opportunity for local organizations, clubs and other groups to share information with the public. No sales are allowed, and no food may be distributed. The cost to participate is \$25 per space (each space is approximately 8'x10').

Registration:

To register, please complete the form below and mail along with \$25 cash, check, or money order made payable to the Greenbelt Labor Day Festival to:

Greenbelt Labor Day Festival Committee

Attention: Information Day

P.O. Box 2

Greenbelt, MD, 20768

Groups registered by July 26, 2019 will be included in the Labor Day Festival pull-out brochure printed in the Greenbelt News Review.

The deadline to register is Friday, August 16, 2019. Registered groups will receive detailed instructions (set-up, break-down, parking, booth location) no later than Friday, August 23.

General Information:

- Set-up begins no earlier than 9:00 am on Saturday, August 31.
- Table(s), chair(s), and tent/canopy (recommended) must be supplied by the group.
- No electricity, tables, or chairs will be provided by the Greenbelt Labor Day Festival.
- Giveaways, hands-on activities, coupons, brochures, etc. may be distributed.
- Each booth must prominently display the name of the group.
- First- through third-place ribbons will be awarded to booths based on their visual and verbal presentations. We encourage bright and colorful decorations!
- **Distribution of food (including candy) is prohibited.**
- **Sales or other financial transactions are prohibited.** This includes the acceptance of donations, fees, and membership dues.
- Organizations must agree to abide by the bylaws of the Greenbelt Labor Day Festival, Inc., and the City of Greenbelt Pledge. See: <http://greenbeltlaborday.com/getinvolved/bylaws/>
- The Greenbelt Labor Day Festival Committee reserves the right to refuse any organization from participation.

REGISTRATION FORM

ORGANIZATION: _____

ADDRESS: _____

WEBSITE: _____

CONTACT PERSON: _____

PHONE: _____ E-MAIL: _____

COMMENTS/REQUESTS: _____ TENT SIZE: _____

Release: At the time of registration, the participant understands and agrees that their name (first and/or last), photographs, and/or videos may be taken while participating in the activity and may be used in Greenbelt Labor Day Festival publications, social media, or other advertising venues.

Signature: _____ Date: _____

Name: _____ Position: _____

MAIL THIS REGISTRATION FORM AND PAYMENT TO:

GREENBELT LABOR DAY FESTIVAL

Attention: Information Day

P.O. Box 2

Greenbelt, MD 20768

Internal Use Only:

RECEIVED: _____ PAYMENT AMOUNT: _____ CHECK NUMBER: _____